

Application for Charities

www.bucksbs.co.uk

Please note, all sections of this form are mandatory

To open this account you will need:

Photocopy of suitable identification for all Key Individuals (as listed in our Identification Leaflet)

A fully completed application form

A copy of the Charity's governing document (Constitution, Memorandum and Articles of Association, Trust Deed or Will)

An extract of the minutes confirming the decision to open the account and the authorised signatories

A bank statement in the name and address of the Charity, dated within the last 3 months.

(please tick)

☐

Send these documents to:

☐

Buckinghamshire Building

☐

Society, High Street, Chalfont St

☐

Giles, HP8 4QB

☐

Tel: 01494 879500

Your Investment

We wish to invest the sum of £ into the following account: ☐ Charity Easy Access Tracker

Interest is to be paid:

☐

Annually into the account

☐

Annually to the bank below

Please provide the following details:

Source of Funds: (For example, donations, grants membership subscriptions, investment income etc.)

Approximate amount to be saved:

☐

£20,000 - £99,999

☐

£100,000 - £250,000

☐

Over £250,000

How often will you use the account?

☐

Monthly

☐

Quarterly

☐

Half Yearly

☐

Annually

Your Organisation

Legal Status / Charity Structure

☐

Charitable Company (limited by guarantee)

☐

Charitable Incorporated Organisation (CIO)

☐

Unincorporated Association

☐

Charitable Trust

Charity Registration Number (if applicable)

Company Registration Number (if applicable)

FCA Registration Number (if applicable)

Business Classification:

If your organisation is a **company**, please indicate its size below

☐

Micro - Employs fewer than 10 persons and whose annual turnover and/or balance sheet total does not exceed EUR 2 million

☐

Small - Employs fewer than 50 persons and whose annual turnover and/or balance sheet total does not exceed EUR 10 million

☐

Medium - Employs fewer than 250 persons, whose annual turnover does not exceed EUR 50 million and whose balance sheet total does not exceed EUR 43 million

Full Legal Name of Charity

Trading Name (if different)

Principle Activity / Purpose of Charity

Charity Address:

Postcode:

Registered Address
(if different):

Postcode:

Correspondence Address
(if different):

Postcode:

Is the charity established and operating primarily within the United Kingdom? ☐ Yes ☐ No

IMPORTANT: You must have an existing bank account in the name of the organisation to open the account. We will request a bank statement to evidence the account.

Name and Address of Bank:

Postcode:

Account Number:

Sort Code:

Key Individuals (Directors / Trustees / Officers / Signatories)

Please provide full details of all Key Individuals. This includes all individuals who have responsibility for the management or control of the charity and/or who are an authorised signatory. If more than four individuals need to be disclosed, please complete an additional copy of this section and attach it to the application.

Total number of trustees: []

Please provide details of: • Chair of Trustees • Treasurer • Chief Executive / Charity Manager (if applicable)
• Any individual authorised to operate the account

Key Individual 1

Please note, Key Individual 1 will be the primary contact on this account.

Title:		Surname:	
Forename(s):			
Date of Birth:		Nationality:	
Residential Address:			
		Postcode:	
Role within the Charity			
Telephone (day):		Mobile:	
Email:			
Tax Residency: Do you hold tax residency status in any country besides the United Kingdom? ☐ Yes ☐ No <i>If yes, please note we are unable to open accounts for individuals who hold tax residency status in any other country, despite also being a UK tax resident.</i> Do you hold UK citizenship only? ☐ Yes ☐ No Will you be a signatory on the account? ☐ Yes ☐ No Are you (or are you related to or have a close association with someone who is) in a prominent position in public life? ☐ Yes ☐ No (head of Government, member of judiciary, high ranking member of the services or senior in state owned enterprise) If yes, please provide details			

Key Individual 2

Title:		Surname:	
Forename(s):			
Date of Birth:		Nationality:	
Residential Address:			
		Postcode:	
Role within the Charity			
Telephone (day):		Mobile:	
Email:			
Tax Residency: Do you hold tax residency status in any country besides the United Kingdom? ☐ Yes ☐ No <i>If yes, please note we are unable to open accounts for individuals who hold tax residency status in any other country, despite also being a UK tax resident.</i> Do you hold UK citizenship only? ☐ Yes ☐ No Will you be a signatory on the account? ☐ Yes ☐ No Are you (or are you related to or have a close association with someone who is) in a prominent position in public life? ☐ Yes ☐ No (head of Government, member of judiciary, high ranking member of the services or senior in state owned enterprise) If yes, please provide details			

Key Individual 3

Title:		Surname:	
Forename(s):			
Date of Birth:		Nationality:	
Residential Address:			
		Postcode:	
Role within the Charity			
Telephone (day):		Mobile:	
Email:			
Tax Residency: Do you hold tax residency status in any country besides the United Kingdom? ☐ Yes ☐ No <i>If yes, please note we are unable to open accounts for individuals who hold tax residency status in any other country, despite also being a UK tax resident.</i> Do you hold UK citizenship only? ☐ Yes ☐ No Will you be a signatory on the account? ☐ Yes ☐ No Are you (or are you related to or have a close association with someone who is) in a prominent position in public life? (head of Government, member of judiciary, high ranking member of the services or senior in state owned enterprise) ☐ Yes ☐ No If yes, please provide details			

Key Individual 4

Title:		Surname:	
Forename(s):			
Date of Birth:		Nationality:	
Residential Address:			
		Postcode:	
Role within the Charity			
Telephone (day):		Mobile:	
Email:			
Tax Residency: Do you hold tax residency status in any country besides the United Kingdom? ☐ Yes ☐ No <i>If yes, please note we are unable to open accounts for individuals who hold tax residency status in any other country, despite also being a UK tax resident.</i> Do you hold UK citizenship only? ☐ Yes ☐ No Will you be a signatory on the account? ☐ Yes ☐ No Are you (or are you related to or have a close association with someone who is) in a prominent position in public life? (head of Government, member of judiciary, high ranking member of the services or senior in state owned enterprise) ☐ Yes ☐ No If yes, please provide details			

Please provide the details of any trustees not otherwise disclosed on this application below

Full Name	Position

Full Name	Position

Personal Information

Buckinghamshire Building Society is committed to protecting your privacy and keeping your personal information secure. When you register an enquiry or complete an application form, you are authorising the Society to collect your personal information to process and operate your account(s). The Society does not share your data with any other organisation for marketing or promotional purposes. Our Privacy Notice is available on our website or you can ask us to send you a copy.

Keeping You Informed

In order to provide you with the service you require, Buckinghamshire Building Society will use your contact details to provide you with information about your account and the Society. We will not share this information with any third parties. Please tick one preferred contact method:

Key Individual 1	☐ Email	☐ Telephone/SMS	☐ Post	Key Individual 2	☐ Email	☐ Telephone/SMS	☐ Post
Key Individual 3	☐ Email	☐ Telephone/SMS	☐ Post	Key Individual 4	☐ Email	☐ Telephone/SMS	☐ Post

Marketing Preferences

We'd love to keep you updated about important information like our latest savings account rates, community initiatives and new mortgage products. If you would like us to send you marketing communications, please tick at least one box below (you can tick all three):

Key Individual 1	☐ Email	☐ Telephone/SMS	☐ Post	Key Individual 2	☐ Email	☐ Telephone/SMS	☐ Post
Key Individual 3	☐ Email	☐ Telephone/SMS	☐ Post	Key Individual 4	☐ Email	☐ Telephone/SMS	☐ Post

Customer Declaration

- (i) I/We declare that we have received and read the account Terms and Conditions, the Savers General Terms and Conditions, and agree to be bound by the Rules of the Society (Available on request).
- (ii) I/We certify that I/we have the authority to invest money and operate this account on behalf of the named organisation.
- (iii) I/We declare that funds held in this account belong beneficially to the Charity and will be used solely for the Charity's objectives.
- (iv) I/We understand that evidence of identification is required for the organisation as stated in the identification leaflet, for all authorised signatories to the account and for all individuals responsible for the management or control of the Charity. I/We agree that the Society can use an electronic identification system to confirm their identity and that further evidence must also be provided. This is to prevent fraud.
- (v) I/We undertake to advise Buckinghamshire Building Society of any changes in circumstances which affect my/our tax residency status.
- (vi) I/We declare that I/we have completed this application form to the best of my/our knowledge and belief.
- (vii) I/We agree to inform the Society promptly in writing of any changes to the Charity's authorised signatories or key individuals responsible for the management or control of the Charity.
- (viii) I/We agree that the Society may act on instructions agreed by the organisation and is not required to enquire into the correctness, validity or completeness of instructions in the application.
- (ix) I/We acknowledge that we have received and read the FSCS information sheet and exclusion list.

Your account must be operated by a minimum of two signatories. Please tell us how many signatures will be required to operate this account.

☐ 2 ☐ 3 ☐ 4 ☐ all signatories

Signature 1:	Date:	Signature 2:	Date:
Signature 3:	Date:	Signature 4:	Date:

For office
use only

Customer Number

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Book Number

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Account Number

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CKSR Memo?
(if applicable)

☐

Yes

☐

No